

President's Cabinet

Helen Carr

Agenda

December 15, 2003

President's Cabinet Agenda
Friday, December 12, 2003
9:00 a.m. to 12:00 noon
President's Conference Room

Topic	Time	Person(s) Responsible	Conclusion – Recommendation – Action
1. Program Review Recommendations	9:00 a.m.	Everyone	<p>The following programs were reviewed:</p> <ol style="list-style-type: none">1. Administration of Justice (response to be sent)2. Automotive (meet with faculty on January 13 at 3:00 p.m. to discuss program review and tour the site. Serious safety concerns were raised in the report.)3. Biotechnology (meet with department faculty to discuss productivity issues related to this program.)4. Business Office Technology (response to be sent)5. Journalism (response to be sent)6. Medical Assisting (Mack will check with them to see if they ever applied for accreditation.)7. Physical Education/Health (response to be sent) <p><u>Foreign Language</u>, for the third or fourth time, did not submit a report.</p> <p><u>Dental Assisting</u> asked for a waiver since the accreditation self-study is being developed. Extension was given until Spring 2005.</p> <p><u>Nursing</u> is completing a self-study as well and was given an extension until Spring 2005.</p> <p><u>Physics</u>, for the third or fourth time, did not submit a self-study. The Cabinet sent a letter to them based on their productivity for Fall 2003 in the absence of the program review.</p>